Dear Parents,

Administration of prescription medicine is an important responsibility of my position. I am asking for your full cooperation in achieving compliance with Pennsylvania Department of Health Guidelines. If your son or daughter must receive medication during school hours, the attached form must be completed by you and the prescribing physician. Your physician or licensed health care provider MUST complete a new form for each school year. Please have the attached form(s) completed over the summer and returned to school on or before the first day of the new school year. Please be aware that physician’s orders are good for 1 year. We ideally would like a new order completed for the beginning of each school year.

Please be aware that all medication (prescription or over-the-counter), with the exception of Acetaminophen (Tylenol), Ibuprofen (Motrin or Advil), Diphenhydramine (Benadryl), and Antacid (Calcium Carbonate), requires a written physician order as well as parental permission for its administration.

Your child’s medication must be in its original bottle and properly labeled by a registered pharmacist (including inhalers and epinephrine injectable). This box or bottle, containing your child’s medication, will be kept in the nurse’s office. A separate form is needed for each medication.

For children with Asthma or Severe Bee Sting or Food Allergies, you and your child’s health care provider will also need to complete the Action Plans that you will also find through the school’s website.

Please feel free to call or email me with any questions or concerns. The school’s fax number is listed below to assist you and/or your physicians efficiently forward the necessary information.

This medication form is only for medications given in school. Any medication that needs to be given for an overnight fieldtrip, will require a separate form that will provided to you at a later time.

Sincerely,

Deanna Ferchak RN
School Nurse

School Nurse’s Office: 412-624-8023

Email address: def30@pitt.edu

Fax Number: 412-624-1303